

ENABLING SERVICES

The following services underpin the City's ability to deliver services and facilities to the community, and contribute across all the goal areas.

Strategic Communications and Media

Communicate key information to the public and keep the Council connected with the community; prepare statutory documents like the annual report; work with the media; run public relations campaigns; and manage communications during emergencies.

City Promotions Develop and implement integrated communications and marketing campaigns to promote council's services, programs and events, including digital communications (social media, newsletters), corporate communications, and website content and design.

Project Management Responsible for the development and use of the City's Project Management Framework and reporting, including expertise in the design and management of infrastructure projects.

Depot & Stores Provide stock purchasing, stores and chemical management at the City's Operation Centre. Deliver an internal courier service across City management facilities.

Plant & Fleet Maintain the City's light fleet and heavy plant and plans and implement the City's fleet and plant replacement program.

Business Performance Drive a program of change and business improvement through mechanisms such as business transformation plans, service plans and performance reporting.

Finance Provide financial services such as the annual budget and financial strategy, accounting and auditing, rates administration, debt recovery, financial reports, ~~and~~ asset register, [payroll and insurance](#). Oversee financial risks and the procurement of goods and services. Ensure compliance with standards and regulations.

People & Culture Provide specialist advice and assistance on staff matters, including workforce planning, culture, capability, and performance. ~~Deliver payroll and e~~Ensure enterprise agreements, contracts and policies are legally compliant. Drive a positive health and safety culture.

Governance & Policy Responsible for policy framework oversight, delegations and authorisations, election coordination, legal and leasing, local law administration, and compliance. Manage Council's privacy

obligations and respond to Freedom of Information requests. Coordinate risk management activity, including internal and external audits, risk registers, ~~insurance~~, and business continuity planning.

Procurement & Contracts Manage procurement and contracts to acquire goods, services and works through a formal process that ensures transparency, accountability, and value for money.

Information Technology Provide a stable, secure, and responsive ICT environment, including enterprise systems and technology management, ICT Infrastructure management, digital transformation and innovation enablement, as well as data governance and analytics support.

Knowledge and Records Management Ensure [information and](#) records are [captured](#), kept secure, ~~and easily accessible~~ [when needed and retained in accordance with legislative requirements](#).

Strategic Asset Management Long term planning and management of infrastructure to support community needs and service delivery. Ensure that assets are effectively maintained, renewed, or replaced to provide optimal value over their lifecycle while meeting financial and strategic goals.

Corporate Business Plan: Consolidated Key Projects & Actions

Goal	Project/action	25/ 26	26/ 27	27/ 28	28/ 29	Commentary
GOAL 1 We respect Aboriginal peoples' Cultural Authority and connection to Country	Develop and implement a Reconciliation Action Plan (new)	●	●	●	●	Project/ action timeline still current.
	Establish a process for engagement and relationship building with Aboriginal leaders and the wider Aboriginal community, including leadership meetings between the City's leaders and leaders within the Aboriginal community	✓				Action completed.
	Work in partnership with Ngarluma Aboriginal Corporation on access to the Yaburara Trail and broader Karratha hills	●	●	●	●	Project/ action timeline still current.
GOAL Note 2 Our community is welcoming, connected, vibrant, healthy, and safe	Karratha Leisureplex upgrades (water slide, outdoor court enclosure, carpark adjacent to oval)	●	●			Removed. Incorporated into Karratha Leisureplex (KLP) Masterplan.
	Kevin Richards Memorial Oval redevelopment (stage 3: pavilion ; stage 4: multi-purpose hardcourts , upgrade pavillion , stage 5: carpark and road linkages)	●	●	●	●	Current project, delivering stage four in 2026/27. Stage three on hold.
	Karratha Bike Facility Park (new)	●	●	●		Extended delivery timeline. Incorporated into development of the Richardson Way Masterplan.
	Dampier Masterplan delivery			●	●	Timeline adjusted, pending Dampier Land Transfer.
	Develop Windy Ridge Recreation Precinct development Masterplan (new)				●	Timeline adjusted pending Dampier Land Transfer.
	Hampton Oval lighting (new)	●	●			Project/ action timeline still current.
	Wickham Recreation Precinct Hard Court Shade (new)	●	●			Estimated completion 2026/27 no longer 2027/28.
	Wickham Recreation Precinct Oval upgrade	✓				Project completed.
	Wickham Recreation Precinct Sports Pavillion (new)				●	Project/ action timeline extended. Incorporated into the Wickham Recreation Precinct Improvement Plan.
	Wickham Bike Facility (new)	●	●			Extend delivery timeline to 2026/27.
	Wickham South Youth Recreation Area (new)	●	●			Extend delivery timeline to 2026/27.
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Goal	Project/action	25/ 26	26/ 27	27/ 28	28/ 29	Commentary
	Roebourne Recreation Precinct development (new and upgrade)	●	●	●	●	Project/ action timeline still current.
	Point Samson entry statement (new)	●	●			Extend delivery timeline to 2026/27.
	Point Samson entrance bay upgrade	●	●			Project/ action timeline still current.
	Pope's Nose upgrade	●	●			Extended timeline
	Review Karratha LeisurePlex Improvement Plan		●			Removed. Incorporated into KLP master plan.
	Develop Karratha Leisureplex Masterplan		●			New – Community Infrastructure Plan.
	Review-Develop Red Earth Arts Precinct Improvement Plan			●		Project/ action timeline still current.
	Develop Wickham Recreation Precinct Improvement Plan (new)		●			Project/ action timeline still current.
	Undertake Water Park feasibility	●	●			Estimated completion September 2026.
	District/Community level Water Park		●	●	●	New – proposed to continue to be progressed and incorporated into the scope of the KLP Masterplan.
	Review Dampier Masterplan			●		Delivery timeline moved from 2025/26 to 2027/28. Pending Dampier Land Transfer.
	Review Searipple Masterplan		●	●	●	Project/ action timeline extended.
	Karratha Library Facility (including Youth Centre)			●	●	New – Community Infrastructure Plan.
	Develop Richardson Way Masterplan (new)	●	●			Extended delivery timeline to 2026/27.
	Develop Bulgarra Oval Masterplan (new)	●	●			Project/ action timeline still current.
	Develop Point Samson Masterplan Enhancement Plan (new)	●	●			Project/ action timeline still current.
	Develop Sporting Precinct Masterplan – adjacent KRMO (new)		●			New – Community Infrastructure Plan.
	Develop Roebourne (Ieramugadu) Place Plan (new)	●	●			Project/ action timeline still current.
	Develop Karratha Place Plan (new)			●	●	Timeline revised.
	Develop Wickham Place Plan (new)	●	●			Project/ action timeline still current.
	Develop Off-Road Recreational Vehicle Plan (new)		●			Project/ action timeline still current.
	Dampier Land Transfer, following approvals and land assembly process	●	●	●		Extend delivery timeline to 2027/28.
	Deliver Community Storage Shed Plan	●	●	●	●	Project/ action timeline still current.
	Identify site and develop concepts for a large-scale community facility	●	●	●	●	Project/ action timeline extended following Community Infrastructure

Goal	Project/action	25/ 26	26/ 27	27/ 28	28/ 29	Commentary
						Plan.
	Gymnastic Facility					New – Community Infrastructure Plan (incorporated into KLP Masterplan).
	Finalise Community Infrastructure Plan (new)	✓				Project completed.
	Complete Health Services review	✓				Project completed.
	Develop and implement a Homelessness Action Plan					New project/ action added.
	Review Public Health Plan					Project/ action timeline still current.
	Develop Arts & Culture Strategy (new)					Extend delivery timeline to 2026/27.
	Develop Library Plan (new)					Extend delivery timeline to 2026/27.
	Develop Community Safety Plan, including addressing Family and Domestic Violence (new)					Extend delivery timeline to 2026/27.
	Review CCTV Plan					Extend delivery timeline to 2026/27.
	Review Bush Fire Risk Management Plan					Project/ action timeline still current.
	Review Local Emergency Management Arrangements and Local Recovery Plan					Extend delivery timeline to 2026/27.
GOAL 3 Everyone is included	Develop and implement a child safe-guarding policy					Project/ action timeline still current.
	Advocate for a Lifestyle Village and Aged Care Facilities					Project/ action timeline still current.
	Deliver community grants program					New project/ action added.
	Audit all City of Karratha buildings for accessibility and develop a program of work to address identified issues					Project/ action timeline still current.
	Develop Equity, Diversity and Inclusion Framework					Extend delivery timeline to 2027/28.
	Develop Early Years Strategy (new)	✓				Project / action completed.
	Review Youth Plan					Project timeline extended until 2027/28.
	Review Aged Friendly Strategy					Project timeline extended until 2027/28.
	Review Disability Access and Inclusion Plan					Project/ action timeline still current.
GOAL 4	Dampier Townsite enhancement					Project/ action timeline still current.
Our places and spaces are functional, attractive, and reflect our unique identity	Undertake Dampier drainage study and implement upgrades					Project/ action timeline still current.
	Upgrade Wickham Back Beach Boat Ramp					Extend delivery timeline to 2027/28.

Goal	Project/action	25/ 26	26/ 27	27/ 28	28/ 29	Commentary
	Upgrade Bathgate Road	●	●	●		Project/ action timeline still current.
	Design and construct Murujuga National Park Access Road for Murujuga Aboriginal Corporation and Department of Biodiversity, Conservation and Attractions.	●	●	●		Project/ action timeline still current.
	Implement the Roebourne Streetscape Masterplan Project	●	●	●	●	Project/ action timeline still current.
	Investigate shared pathway between Roebourne (Ieramugadu), Wickham and Point Samson		●			Project/ action timeline still current.
	Develop and deliver a Bus Shelter Plan (new)	●	●	●	●	Project/ action timeline still current.
	Investigate and improve public transport provision	●	●	●	●	Project/ action timeline still current.
	Review Coastal Hazard Risk Management and Adaptation Plan	●	●			Project/ action timeline still current.
	Review the Karratha Revitalisation Strategy		●			Project/ action timeline still current. Review is underway and Implementation Plan to be defined within 26/27.
	Develop Karratha City Centre Precinct Structure Plan and Associated Scheme Amendment (new)	●	●	●		Project/ action timeline still current.
	Undertake Strategic Land Supply and Demands Assessment for Community Infrastructure	●	●			Extend delivery timeline to 2026/27.
	Karratha Golf Course Driving Range relocation and new Maintenance Compound	●	●	●		Extend delivery timeline to 2027/28.
	Fenced off-lead dog exercise area (new)			●		Move delivery timeline from 2025/26 to 2027/28. Incorporated into Richardson Way Masterplan.
	Establish Shakespeare Park (new)	●	●	●		Project/ action timeline still current.
	Deliver a new public toilet in the Karratha CBD	●	●	●		Extend delivery timeline to 2027/28.
	Develop Public Art Strategy and Masterplan (new)		●	●		Extend delivery timeline to 2027/28.
	Finalise Footpath Strategy review	●	●			Extend delivery timeline to 2026/27.
	Implement the Point Samson Foreshore Management Plan	●	●	●	●	Project/ action timeline still current.
	Review Street Tree Plan		●			Project/ action timeline still current.
	Arts and Cultural Facility (including Art Gallery)		●	●	●	New – Community Infrastructure Plan.
	Develop Weed Management Plan (new)	●	●	●		Extend delivery timeline to 2027/28.
	Develop and implement Signage Strategy (new)	●	●	●	●	Extend delivery timeline.
	Develop Playground Strategy (new)		●			Project/ action timeline still current.

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Goal	Project/action	25/ 26	26/ 27	27/ 28	28/ 29	Commentary
	Develop Public Toilet Plan (new)		●	●		Extend delivery timeline.
	Develop Public Open Space Strategy (new)		●	●		Extend delivery timeline.
	Review Tracks and Trails Plan		●	●		Extend delivery timeline.
	Commence new Local Planning Scheme				●	Project/ action timeline still current.
GOAL 5	Develop Waste and Resource Recovery Strategy (new)	✓				Project completed.
We respect and care for the natural environment	Review Environmental Sustainability Strategy	✓				Project completed.
	Develop Solar Strategy for Council Facilities (new)	●	●			Extend delivery timeline to 2026/27.
	Design and Construct Cell 3 & 4 at the 7 Mile Waste facility	●	●			Project/ action timeline still current, nearing completion.
GOAL 6	Develop and implement Housing Action Plan, including initiatives related to land availability, service worker accommodation, and mixed sizing of developments	●	●	●	●	Project/ action timeline still current.
The local economy is diverse and thriving, with opportunities for all	Complete construction of 6 Houses in Hancock Way, Bulgarra	✓				Project completed.
	Partner with Development WA to progress the Mulataga Subdivision	●	●	●	●	Project/ action timeline still current.
	Establish management frameworks for The Quarter HQ and Service Worker Accommodation	●	●			Project/ action timeline still current.
	Upgrade Karratha airport airside cables and apron lighting; extend Karratha airport runway		●			Project/ action timeline still current.
	Pursue Karratha airport additional air travel options including international services	●	●	●	●	Project/ action timeline still current.
	Investigate opportunity for new Tourist Park	●	●			Project/ action timeline still current.
	Develop Economic Development and Tourism Strategy (new)	✓				Project complete in 2025/26.
GOAL 7	Customer service review (Business Transformation Project)	●	●	●		Project/ action timeline still current.
Our civic leaders are innovative, listening and balanced in meeting community needs	Investigate expansion of the Wickham/Roebourne Cemetery, 2 Mile Cemetery Plot & Family Identification	●	●			Project/ action timeline still current.
	Investigate and pilot smart technology options for the operation, monitoring and control of facilities and infrastructure	●	●			Project/ action timeline still current.
	Progress, and advocate for, the delivery of Karratha 2050 (new)	●	●	●	●	Project/ action timeline still current.
	Develop Advocacy Plan (new)	●	●			Extend delivery timeline to 2026/27.
ENABLING SERVICES	Review and enhance the City's brand identity and website	●	●			Project/ action timeline still current.
	First Nations Traineeship Programme (Pilot)	●	●	●		Project/ action timeline still current.

Goal	Project/action	25/ 26	26/ 27	27/ 28	28/ 29	Commentary
	Transition to new Enterprise Resource Planning (ERP) Core Business Systems	●	●			Project/ action timeline still current.
	Plan for the development of a new Karratha Civic Centre	●	●	●	●	Project/ action timeline still current.
	Progress a Strategic Planning Framework that captures the City’s strategies and plans and ensure action plans are prepared and tracked	●	●			Project/ action timeline still current.
	Create a project management framework and prioritisation process	●	●			Project/ action timeline still current.
	Continue to deliver a Business Transformation Plan to improve organisational culture, workplace safety, processes and systems, for the benefit of our customer and our employees.	●	●	●	●	Project/ action timeline still current.

APPENDIX: STRATEGIES AND PLANS

Project/action					Contribution to Goals						
	25/ 26	26/ 27	27/ 28	28/ 29	1	2	3	4	5	6	7
Reconciliation Action Plan	●	●			○	●	●	●	●	●	●
Point Samson Masterplan Enhancement Plan	●	●				○	●	●			●
Dampier Masterplan	●		○			○	●	●			●
Roebourne (Ieramugadu) Place Plan	●	●			●	○	●	●			●
Karratha Place Plan		●	●	●		○	●	●			●
Wickham Place Plan	●	●				○	●	●			●
Karratha LeisurePlex Improvement Plan		●				●	●	●			
Karratha Leisureplex Masterplan		●				○	●	●			
Red Earth Arts Precinct Improvement Plan			●			○	●	●			
Wickham Recreation Precinct Improvement Plan		●				○	●	●			
Roebourne Recreation Precinct Masterplan					●	○	●	●			
Searipple Masterplan		●	○	○		○	●	●			
Richardson Way Masterplan	●	●				○	●	●			
Bulgarra Oval Masterplan	●	●				○	●	●			
Off-Road Recreational Vehicle Plan		●				○			●		
Community Storage Shed Plan					●	○					
Community Infrastructure Plan	●				●	○	●	●			
Homelessness Action Plan		●			●	○					
Health Services Implementation Plan	●				●	○					
Public Health Plan		○			●	○					
Arts & Culture Strategy	●	●			●	○					

Project/action	25/ 26	26/ 27	27/ 28	28/ 29	Contribution to Goals						
					1	2	3	4	5	6	7
Library Plan	●	●			●	○	●	●			
Community Safety Plan	●	●			●	○	●	●			
CCTV Plan	○	○				○		●		●	
Bush Fire Risk Management Plan		○				○			●	●	
Local Emergency Management Arrangements and Local Recovery Plan	○	○				○			●	●	
Early Years Strategy	●				●	●	○				
Youth Plan	○	○	○		●	●	○	●			
Aged Friendly Strategy		○	○		●	●	○	●			
Disability Access and Inclusion Plan				○	●	●	○				
Bus Shelter Plan	●					●		○			
Coastal Hazard Risk Management and Adaptation Plan	○	○						○	●		
Karratha Revitalisation Strategy		○				●		○		●	
Karratha City Centre Precinct Structure Plan and Associated Scheme Amendment	●	●	●			●		○		●	
Public Art Strategy and Masterplan		●	●		●	●		○		●	
Footpath Strategy	○	○				●	●	○			
Street Tree Plan		○				●		○	●		
Weed Management Plan	●	●	●					○	●		
Signage Strategy	●	●				●		○		●	
Playground Strategy		●				●	●	○			

Project/action	25/ 26	26/ 27	27/ 28	28/ 29	Contribution to Goals						
					1	2	3	4	5	6	7
Public Toilet Plan		●	●			●		○			
Public Open Space Strategy		●	●			●		○	●		
Tracks and Trails Plan		○	○			●		○	●	●	
Local Planning Strategy						●		○	●	●	
Local Planning Scheme				○		●		○	●	●	
Waste and Resource Recovery Strategy	●							●	○		
Environmental Sustainability Strategy	○								○		
Solar Strategy for Council Facilities	●	●							○		
Economic Development and Tourism Strategy	●				●	●		●		○	
Housing Action Plan	●	●						●		○	
Airport Masterplan										○	
Karratha 2050	●				●	●	●	●	●	●	○
Advocacy Plan	●	●			●	●	●	●	●	●	○
Business Transformation Plan					○	○	○	○	○	○	○

Key: ● New ○ Review ○ Primary ● Other ■ Implementation